



TOURISM 2019 SUMMIT



GALVESTON ISLAND

Convention & Visitors Bureau

2019

VENDOR PACKET

GALVESTON ISLAND CONVENTION & VISITORS BUREAU
601 TREMONT STREET, GALVESTON, TEXAS 77550
Phone: 409.797.5000



TOURISM 2019 SUMMIT

OVERVIEW

On Thursday, May 2, 2019, the Galveston Island Convention & Visitors Bureau will host the 5th Annual Tourism Summit at the Galveston Island Convention Center in Galveston, Texas during National Tourism Week to educate and celebrate the exciting tourism industry. This is a FREE event to ALL tourism partners and local dignitaries. The event offers excellent networking opportunities. Highlights include energizing general sessions, multi-faceted panel discussions, educational break-out sessions lead by industry experts, and vendor booths back by popular demand.

GICVB

The Galveston Island Convention & Visitors Bureau (GICVB) is the official destination marketing organization for Galveston Island, Texas as accredited by Destination Marketing Association International. The GICVB is a non-profit government agency tasked with promoting Galveston's diverse tourism offerings to travelers across the region and globe! Along with operating the Galveston Island Visitor Information Center, the bureau employs an award-winning staff of sales, marketing/PR, destination services, and special event management professionals to help both leisure and business travelers take advantage of all Galveston Island has to offer.

AUDIENCE

Each year our numbers increase as we bring together the organizations involved in the Galveston hospitality community to learn from one another and from experts in the field. The summit is designed to involve, inform, educate, and excite Galvestonians. The 2018 audience included more than 450 tourism and hospitality industry professionals, destination marketing organizations, attractions, elected officials, and educators. This year we hope to grow our attendance again by offering a FREE day-long event that will feature national and regional speakers presenting on a variety of topics aimed at increasing the number of travelers to Galveston. Those whose businesses are touched by travel--from restaurateurs to hotel executives and transportation operators to nightlife professionals--can learn how to maximize their reach and have a chance to learn about new resources being made available to reach their goals.



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WWW.GALVESTON.COM

VENDOR DETAILS



TOURISM 2019 SUMMIT

What your vendor booth includes:

- Concrete floor 10x10 space in expo hall
- One 6' skirted table and two chairs
- Vendor name, logo and website link on summit website
- Vendor listing and description in summit program (If submitted by March 31, 2019)
- Customizable exhibit space
- Free WiFi

Vendor provides:

- Logo
- Website Link
- Raffle Item (minimum \$100 value)
- Direct expenses related to collateral and booth decor

Important dates and times:

April 22 – Raffle item description due
May 1 – Check-in and setup from noon-5PM
May 2 – Check-in and setup from 6AM-8AM

Schedule of Events:

8:00 AM – Exhibitor tables must be completely set up
8:00 AM – Registration
5:00 PM – Vendor tear down

Signage:

No signage of any type may be attached to the walls by any method. Exhibitors should provide their own signage, easels and/or displays.

Booth Tear Down

Exhibitors may not pack, tear down, or remove any portion of the exhibit prior to the official closing which is at 5:00 PM.

Booth Confirmation

- Email vendor application to alynch@galvestoncvb.com
- Upon receipt of the application, confirmation for the booth space will be sent via email



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VENDOR DETAILS



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VENDOR TERMS AND REGULATIONS

1. Assignment of the booth space is made on a first-paid, first served basis among those vendors which deliver to the Galveston Island Convention & Visitors Bureau (GICVB) the completed and signed application
2. Exhibitor understands and agrees that all of its exhibits must conform to the size of the space and must not be of such nature or arrangement as to obstruct the view of or interfere with others vendors. All displays, distribution of literature, or any other type of activity shall be contained or conducted only inside the booth space. All sound and other noises must be kept at sufficiently low levels so as not to disturb other vendors. Public address systems, radio broadcasts and other devices used to attract attention by sound are prohibited. Vendors shall be responsible for securing any and all necessary licenses or consents for any performances, displays, or other uses of copyrighted works or patented inventions and the use of any name, likeness, signature, voice, or other impression, or other intellectual property owned or claimed by any third party, which may be used, directly or indirectly, by vendor or on its behalf. Vendor agrees to, and hereby does, indemnify, defend, and hold the GICVB harmless from and against any claim of liability in any incident or resulting loss, cost, penalty or damage, including court costs and attorney's fees for failure to obtain such licenses or consents or for infringements or other violations of the intellectual property rights, rights of privacy, publicity rights, or any other related rights of any third party, whether enforced by that third party or its representative. Vendor agrees that all exhibits, activities, printed materials/literature and giveaway items are subject to approval of the GICVB, and any of such which in design, operation or concept are not approved by the GICVB will be prohibited. Likewise, the conduct of those persons representing vendor is subject to the same conditions.
3. Vendor agrees to comply with the installation and dismantling schedules provided. Installing or dismantling an exhibit at any other time is expressly prohibited.
4. Vendor is responsible for any damage to GICVB and/or Galveston Island Convention Center (GICC) property caused by vendor, its employees, representatives or agents, and shall immediately reimburse GICVB for any costs or expenses incurred as a result of or arising out of such damage. No explosive or combustible materials are to be displayed, and all construction shall be substantial, fixed in position for the duration of the summit, and constructed of fire retardant materials.
5. Vendor agrees that its display space is to be used solely for the company whose name appears on this application, and said vendor will not sublet or assign any portion of space nor allow individuals representing any other company to use or to be present in said exhibit booth for any purpose.
6. The GICVB has the right to move a vendor's booth to a different location if the planned exhibit area is not completely filled. The GICVB will try to avoid, however, putting a vendor next to a company that would be a direct competitor.
7. Should any emergency arise, which would prevent the summit as scheduled, or which at any time makes the exhibit space unavailable to vendor, including, but not limited to, destruction of or damage by fire, windstorm, strikes, acts of God, riot, civil insurrection, declaration of emergency by the U. S. President, or any other cause, whether foreseeable or not, beyond the GICVB's control, it is expressly understood and agreed that the GICVB shall not be liable to any person or entity, for any losses or damages, resulting from any of such causes.
8. Vendor agrees that the terms, regulations, and conditions have been formulated in the best interest of all involved and GICVB has the right, within its sole discretion, to make changes, amendments or additions hereto, after the signing of the application, and any such changes, amendments or additions shall be final and binding.



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VENDOR APPLICATION



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The Galveston Island Convention & Visitors Bureau is very grateful for the commitment made by you to support the 2019 Tourism Summit.

Company/Organization: _____

Contact(s): _____

Phone: _____ E-mail: _____

Website: _____

Mailing Address: _____

City, State, ZIP: _____

ACCEPTANCE

In accordance with the terms, conditions, and regulations governing exhibits of the GICVB at the Tourism Summit at the GICC, the under signed hereby makes application for vendor space which, when accepted by the GICVB, becomes a contract. Terms and conditions in this document are a part of this contract. The undersigned has read and agreed to abide by all of the GICVB Terms and Regulations.
(application must be signed to be accepted).

SUBMIT COMPLETED FORM TO:

Mail: GICVB, Antoinette Lynch, 601 Tremont Street, Suite 200, Galveston, Texas 77550

Email: alynch@galvestoncvb.com

Questions: Please contact Antoinette Lynch at alynch@galvestoncvb.com or 409)797-5136

Signature

Date

Please note that this form must be received before your space will be confirmed. You are responsible for sending a png file of your logo and link to be used in all promotions, raffle item information and all direct expenses related to collateral and booth decor.



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